



2017-2018 Verification Worksheet Independent Student

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. The Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. The Financial Aid Office may request additional information.

Submit the completed worksheet/required documents to: Maranatha Baptist University, Financial Aid Office
745 West Main Street, Watertown, WI 53094
fax: 920-261-9109/email: financialaid@mbu.edu

If you have questions, please contact the Financial Aid Office at 920-206-2318.

A. Dependent Student's Information

Student's Last Name	First Name	M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address

B. Independent Student's Family Information

List the people in your household. Include:

- **Yourself (the student)**
- **Your spouse**, if you are married.
- **Your children or spouse's children**, if you or your spouse will provide more than half of their support from July 1, 2017 through June 30, 2018, or if the other children would be required to provide your information if they were completing a FAFSA for 2017-2018. Include children who meet either of these standards, even if the children do not live with you.
- **Other people if they now live with you**, if you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

*Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a post-secondary educational institution any time between July 1, 2017- June 30, 2018.

Full Name	Age	Relationship	College*	Will be enrolled at least half time?
Missy Jones (example)	25	Self	Central University	Yes

If more space is needed, attach a separate page.

IRS Data Retrieval Tool and IRS Tax Return Transcripts

Note: A Tax Return Transcript is not a copy of your tax return.

The best way to verify income is by using the IRS Data Retrieval Tool that is part of the FAFSA on the Web at www.fafsa.gov. In most cases, no further documentation is needed to verify income and tax information that was transferred to the student's FAFSA using the IRS Data Retrieval Tool if that information was not changed.

Request your 2015 IRS Tax Return Transcript:

Online – www.irs.gov. Under “Tools” click “Get a Tax Transcript”. Request the “IRS Tax **Return** Transcript”

Telephone – 1-800-908-9946

Paper Request Form – IRS Form 4506-T,

C. Student Financial Information -- Did you file a 2015 IRS Tax Return? Yes No

If you answered “yes” to the question above, complete this section.

Check the box that applies:

- Student has used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information to the FAFSA.
- Student will use the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information into the FAFSA.
- Student is unable or chooses not to use the IRS Data Retrieval Tool and instead will provide a 2015 IRS Tax Return Transcript.*
 - 2015 Tax Return Transcript is attached
 - 2015 Tax Return Transcript will be provided later (approx. date _____)

***See IRS Tax Return Transcript information above.**

If you answered “no” to the question above, complete this section.

Check the box that applies:

- Student was not employed and had no income earned from work in 2015.
- Student was employed in 2015 and has listed below the names of all employers, the amount earned from each employer, and whether an IRS W-2 form is provided.* (List every employer even if the employer did not issue a W-2 form.)

Employer	Amount	W-2
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No

***Note: You must submit a copy of all W-2 forms for 2015.**

D. Spouse Financial Information -- Did you file a 2015 IRS Tax Return? Yes No

If you answered “yes” to the question above, complete this section.

Check the box that applies:

- The IRS Data Retrieval Tool was used to transfer 2015 IRS income tax return information into the student's FAFSA.
- The IRS Data Retrieval Tool will be used to transfer 2015 IRS income tax return information into the student's FAFSA.
- The spouse is unable or chooses not to use the IRS Data Retrieval Tool and instead will provide a 2015 IRS Tax Return Transcript.*
 - 2015 Tax Return Transcript is attached
 - 2015 Tax Return Transcript will be provided later (approx. date _____)

***See IRS Tax Return Transcript information above.**

If you answered “no” to the question above, complete this section.

Check the box that applies:

- Spouse was not employed and had no income earned from work in 2015.
- Spouse was employed in 2015 and has listed below the names of all employers, the amount earned from each employer, and whether an IRS W-2 form is provided.* (List every employer even if the employer did not issue a W-2 form.)

Employer	Amount	W-2
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No

***Note: You must submit a copy of all W-2 forms for 2015.**

F. Certification and Signatures

Each person signing this worksheet certifies that the information reported is complete and correct.

Print Student's Name _____

MBU ID # _____

Student's Signature _____

Date _____

Spouse's Signature (optional) _____

Date _____

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.