

## DIRECTORY OF FREQUENT CONTACTS



<p><b>Academic Affairs</b>                      920-206-2320                      Dr. Thomas Graham, Vice President                      for Academic Affairs  <a href="mailto:thomas.graham@mbu.edu">thomas.graham@mbu.edu</a></p>	<p><b>Food Services</b>                              920-206-2330  <a href="mailto:diningservices@mbu.edu">diningservices@mbu.edu</a></p>
<p><b>Enrollment Management</b>      920-206-2309                      Mr. Timothy McPhillips,              920-206-2396                      Vice President for Institutional                      Advancement  <a href="mailto:enrollment@mbu.edu">enrollment@mbu.edu</a>  <a href="mailto:timothy.mcphillips@mbu.edu">timothy.mcphillips@mbu.edu</a></p>	<p><b>Health Services</b>                              920-206-2384                      Birgitta Donovan, Campus Nurse  <a href="mailto:studenthealth@mbu.edu">studenthealth@mbu.edu</a></p>
<p>Rob Thompson,                              920-206-2303                      Assistant Vice President                      of Enrollment  <a href="mailto:rob.thompson@mbu.edu">rob.thompson@mbu.edu</a></p>	<p><b>Registrar's Office</b>                          920-206-2342                      Lance Saxon, Registrar  <a href="mailto:lance.saxon@mbu.edu">lance.saxon@mbu.edu</a></p>
<p>Guest Relations                              920-206-2370  <a href="mailto:guestrelations@mbu.edu">guestrelations@mbu.edu</a></p>	<p><b>Residence Life</b>                              920-206-2332                      Dr. Andrew Goodwill, Dean of                      Students  <a href="mailto:andrew.goodwill@mbu.edu">andrew.goodwill@mbu.edu</a></p>
<p><b>Athletic Director</b>                          920-206-2376                      Paul Brown  <a href="mailto:paul.brown@mbu.edu">paul.brown@mbu.edu</a></p>	<p>Rob Fuller, Dean of Men                  920-206-2332  <a href="mailto:robert.fuller@mbu.edu">robert.fuller@mbu.edu</a></p>
<p><b>Business Affairs</b>                              920-206-2314                      Donald Donovan  <a href="mailto:donald.donovan@mbu.edu">donald.donovan@mbu.edu</a></p>	<p>Emily Haynes, Dean of                      Women    920-206-2332  <a href="mailto:emily.haynes@mbu.edu">emily.haynes@mbu.edu</a></p>
<p><b>Executive Office</b>                      Dr. Matt Davis, Chief                      920-206-2310                      Executive Officer  <a href="mailto:matthew.davis@mbu.edu">matthew.davis@mbu.edu</a></p>	<p>Student Life Office                          920-206-2332  <a href="mailto:studentlife@mbu.edu">studentlife@mbu.edu</a></p>
<p>Dr. David Anderson,                      920-206-2310                      President  <a href="mailto:david.anderson@mbu.edu">david.anderson@mbu.edu</a></p>	<p><b>Office of Student Activities</b>      920-206-2347                      Chris Dodd, Director of OSA  <a href="mailto:osa@mbu.edu">osa@mbu.edu</a>  <a href="mailto:christopher.dodd@mbu.edu">christopher.dodd@mbu.edu</a></p>
<p><b>Financial Aid</b>                                  920-206-2318                      John Brandt  <a href="mailto:financialaid@mbu.edu">financialaid@mbu.edu</a>  <a href="mailto:john.brandt@mbu.edu">john.brandt@mbu.edu</a></p>	<p><b>Academic Success Center</b>      920-206-2340                      Kathleen Price,                      Academic Success Center Director  <a href="mailto:kathleen.price@mbu.edu">kathleen.price@mbu.edu</a></p>
	<p>Switchboard                                      920-261-9300                      FAX    920-261-9109</p>

Office hours are: 8:00 a.m. to 5:00 p.m., Monday–Friday, except holidays.  
 Summer hours: 8:00 a.m. to 4:30 p.m.

Summer 2026

Dear Parents,

Thank you for the privilege of working with your child. We take our stewardship seriously and prayerfully. Our prayer is that the Lord will use this year as a milestone in the life of each student. The Student Life Office (SLO) seeks to help each student develop the godly character and habits that enable them to go with purpose, serve with passion, and lead with integrity “To the Praise of His Glory.”

We created this Parent Guidebook as a resource for you to use in the days to come. It includes general information about campus life, calendar details, and Watertown-area resources. We also hope it will help you to develop a sense of belonging to Maranatha’s extended family.

For this Parent Guidebook to be as helpful as possible, your comments, questions, and suggestions are encouraged for improving future editions. Please contact us anytime you have questions about policies or procedures.

On behalf of the Student Life Office,



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Dr. Andrew Goodwill  
Dean of Students

## **SUPPORTING YOUR FIRST-YEAR STUDENT**

What can you do to help your student in their first year?

1. Pray regularly for your student and their time at MBU.
2. Encourage your student to seek help whenever they have a difficulty.
3. Encourage your student to choose friends who will help them to do rightly, live for God, and develop good study habits.
4. Encourage your student to balance well the opportunities they have here with their responsibilities to learn.
5. Contact the Student Life Office when you have questions or comments.

## **2026-2027 ACADEMIC CALENDAR**

The entire Academic Calendar, which is regularly updated, may be viewed on MyMaranatha ([my.mbu.edu](http://my.mbu.edu)) on the [Calendars](#) page. The calendar contains important information regarding break and final exam schedules. Please help your student make travel plans accordingly.

Students may leave for Christmas Break after their last exam. Open final exams are Monday, December 14<sup>th</sup> – Wednesday, December 16<sup>th</sup> (8:00 a.m. – 7:00 p.m. Mon. and Tues.; 8:00 a.m. – 1:30 p.m. Wed.). The dorms close at 5:00 p.m. on Wednesday, December 16<sup>th</sup>.

The Milwaukee Airport (MKE) is used frequently by MBU students, faculty, and staff. Other airports are nearby (Madison, 1 hour; O’Hare or Midway, 2.5 hours), but it is often harder to find a ride to those airports.

Residence hall students may leave for summer break after their last exam. Some student employees may need to stay until after Commencement on Friday, May 7<sup>th</sup>, 2027. Open exams are Monday, May 3<sup>rd</sup> – Wednesday, May 5<sup>th</sup> (8:00 a.m. – 7:00 p.m. Mon. and Tues.; 8:00 a.m. – 1:30 p.m. Wed.). Residence hall students should check out with their residence hall supervisor before leaving campus. The dorms close at 3:00 p.m. on Friday, May 7<sup>th</sup>.

Final exams may not be rescheduled to accommodate travel arrangements.

## **ACADEMIC LIFE**

The academic year at Maranatha Baptist University consists of two semesters of 16 weeks each. The fall semester usually begins late in August and ends in mid-December. The spring semester begins in mid-January and continues through early May.

For answers to the following questions about Academic Life, please reference the [Maranatha Catalog](#) or the Academics page on [MyMaranatha](#).

Academically at Risk	Grading System
Activities Eligibility	Learning Assistance Program
Attendance and Absences	Make-up Examination Policy
Audits	Summer School
Change of Schedule	Withdrawal
Classification of Students	Vacations

## FINANCIAL INFORMATION

### Business Office Contacts

<i>For questions regarding</i>	<i>Contact</i>	<i>Phone</i>	<i>Email</i>
School bills, payment plans	Scott Henderson	920-206-2317	<a href="mailto:scott.henderson@mbu.edu">scott.henderson@mbu.edu</a>
Payments/Cashiers	Tracey Roth	920-206-2316	<a href="mailto:cashiers@mbu.edu">cashiers@mbu.edu</a>

### Business Office Services

- Check Cashing
- FAX Machine (920-261-9109)

### Tuition & Costs

Information about tuition & costs is available on [mbu.edu](http://mbu.edu).

Additional information regarding class fees and other charges is detailed in the catalog. All rates are subject to change without advance notice.

### FERPA Permissions

Maranatha Baptist University desires to work alongside a student's parents in the development and training of a student. FERPA regulations limit what we can share about a student's grades, finances, and department records. Due to FERPA regulations, Maranatha can send statements to parents only if authorized to do so by the student. Students may grant FERPA permissions on MyMaranatha→Academics→FERPA Permissions.

### Current Billing Cycle

July	Estimated Fall Invoice mailed (This lists the monthly payment)
August 15	Down payment is due
September 15	First monthly payment is due
October 15	Second monthly payment is due
November 15	Payment due in full for semester bill

December	Estimated Spring Semester Invoice mailed
January 2	Down payment is due
February 15	First monthly payment is due
March 15	Second monthly payment is due
April 15	Final payment for all student accounts is due

### **Financial Aid Opportunities**

Maranatha Baptist University offers parents and students a wide range of opportunities to make college affordable. These include federal and state programs that provide eligible students with financial aid that is applied directly to the student's account. For more information, see Financial Aid section on [MBU.edu](http://MBU.edu).

Additional Financial information on the Finances page on [MBU.edu](http://MBU.edu).

### **On-Campus Employment**

There are numerous opportunities for students to work on campus. Our food services, grounds, custodial and maintenance, Library, Welcome Center, campus security, and many other departments employ students in a variety of positions.

For more information, see the Student Employment page on [MBU.edu](http://MBU.edu).

## **CAMPUS LIFE**

### **Athletics**

The Athletic Department of Maranatha Baptist University seeks to develop leadership skills in the student-athlete through skilled training, godly mentoring, and inter-collegiate competition. To fulfill this mission, we seek the development of sound, sport-specific training; good sportsmanship and character development; and a positive witness and testimony before fans, officials, and opposing teams. The gymnasium, fitness center, and sports fields of various types provide adequate facilities for active intercollegiate and intramural sports programs.

### **Spirit Shop**

The Spirit Shop is located in the Student Center on the first level of Old Main. Maranatha apparel may be purchased or ordered through the store.

### **Campus Security**

During the regular school year, security personnel are on duty from 4:45 p.m. to 6:45 a.m. every day and are responsible for the oversight and security of campus facilities and personnel. Due to the nature of our institution and the nature of the city of Watertown, serious crimes on campus have been extremely rare. On rare occasions, petty thefts are reported on campus. These incidents are logged and investigated as thoroughly as possible.

Residence halls are secured all day and are accessed by the student's ID card. Students are responsible for keeping their room doors locked and for promptly reporting lost or missing keys.

Further details concerning security policies and details of crime statistics are available in the [Student Life Handbook](#) on the Maranatha website.

### **Student Life Expectation**

Living in peace and harmony with another requires order. Our policies and expectations are essential for an orderly environment conducive to spiritual growth, academic success, and personal development. The policies within the SLH differ in function but share the goal of promoting an environment in which we can learn, work, and live together in harmony. Some are Biblical standards taken directly from the Bible (e.g., honesty expectations) and others are legal expectations, while many are community standards meant to help us function or to develop a way of thinking. Students are not expected to abide by community standards during breaks but should abide by all Testimony Expectations, which have clearly Biblical basis.

### **Student Health Center**

The Student Health Center (SHC) is in Old Main, through the double doors behind the Old Main Café. All off-campus and on-campus students should call the SHC before missing chapel. A Registered Nurse is available to give advice, help with doctor/dental appointments, and arrange transportation to appointments as needed. The SHC is not a clinic and cannot diagnose illness.

- Phone: 920-206-2384
- Email: [studenthealth@mbu.edu](mailto:studenthealth@mbu.edu)

### **Mail Service**

Each student at Maranatha has a mailbox that may be shared with one other student. When mailing a letter to your student, please include their student box number on the same line as their name. Mail to students should be addressed as follows:

[Student Name] MPO #[Student Mailbox Number]  
Maranatha Baptist University 745 W. Main St.  
Watertown, WI 53094-7638

*Note: If you mail something to your student, please remind them to check their box (students often forget to check them).*

### **Music and Speech**

Opportunities in these departments include the Chamber Singers, the Madrigal and Handbell Choir, the Chorale, the Symphonic Band, the Orchestra, a variety of vocal and instrumental ensembles, University plays, student recitals, and one-act plays, etc. Numerous opportunities for service exist both on and off campus, and abilities in these areas are developed academically and

practically. Each year the University also forms summer ensembles that serve the Lord and promote the University in local churches.

### **Residence Halls**

Residence hall life is directed by the Dean of Men and the Dean of Women. A staff member lives in each residence hall as the Residence Supervisor. The Residence Supervisor is assisted by two or three upperclassmen who serve as Residence Assistants (RAs). A Room Leader (RL) is appointed in each room.

Residence hall rooms are furnished with drapes or blinds, closet space, desks, dressers, and bunk beds. Each residence hall has a laundry facility and microwave oven. One portable refrigerator (3.9 cu. ft. or less) is allowed per room for a fee. Students can bring several things to make their rooms more comfortable. For more information, please see the [What to Bring to MBU](#) handout. Your student may also want to coordinate with his/her roommate(s) on what they are bringing. (Students will receive an email around mid-July explaining how to access their roommate information.)

### **Spiritual Life**

Local church attendance is a foundational priority for every believer. Nearly seventy local churches currently partner with Maranatha. These churches have expressed a desire to participate in our mission of developing leaders and to have unity in faith and practice for harmony. Faculty, staff, and students are expected to attend one of these partnering churches.

The chapel hour is an integral part of the university's mission and is considered more important to the spiritual formation of a student than class attendance. Students attend chapels daily Monday through Friday. All chapel hours share a Bible-centered, God-honoring focus, though not every chapel "looks" the same.

Additionally, students are challenged to walk with Christ through their societies, coursework, and (hopefully) fellowship with friends around campus.

### **Student Groups**

Several student groups exist on campus to promote school unity and spirit. There are student groups that provide opportunities for ministry, leadership training, and student input relative to student life issues and projects. The meetings and activities of these groups help balance college life with fun, fellowship, physical activity, and service opportunities.

### **Vehicles**

Students are welcome to have a vehicle on campus and must register it with Campus Security. Vehicle registration is charged by the semester. Students may register their vehicle [here](#).

## **ADDITIONAL RESOURCES**

### **Maranatha**

[Academic Calendar](#)

[Academic Policies](#)

[University Catalog](#)

[Financial Aid](#)

[Student Life Handbook](#)

## Partnering Churches

While the following list is not exhaustive, we have included a few of Maranatha's partnering churches within 45 minutes of campus. Your student may access a full list of partnering churches through the Student Life page of MyMaranatha.

### Watertown

Calvary Baptist Church, 792 Milford St.	920-261-7237
Fellowship Baptist Church, 605 Welsh Rd.	920-261-1004

### Beaver Dam

Bible Baptist Church, 900 Prospect Ave.	920-887-1525
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### Brookfield

Brookside Baptist Church, 4470 Pilgrim Rd.	262-783-6180
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### Fort Atkinson

First Baptist Church, 420 Whitewater	920-563-5222
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### Hartford

First Baptist Church, 112 Church St.	262-673-7788
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### Jefferson

Calvary Baptist Church, 971 W. Milwaukee St.	920-674-5291
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### Lake Mills

Rock Lake Baptist Church, 191 E. Pine St.	920-648-8998
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### Oconomowoc

Faith Baptist Church, 36107 Genesee Lake Rd.	262-567-0040
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### Pewaukee

Lakewood Baptist Church, W274 N1490 Riverland Dr.	262-232-7873
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### Waukesha

Faith Baptist Church, 3250 Summit Ave.	262-542-4711
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## **Area Hospitals**

Watertown:

Watertown Regional Medical Center 920-261-4210

Physician Referral Service 920-533-9762

Oconomowoc Memorial Hospital 262-569-9400

Fort Atkinson Memorial Hospital 920-568-5000

University Hospital, Madison 608-263-6400

William S. VA Hospital, Madison 608-256-1901

## **Area Services**

### *Local Hotels*

Please see the list of options on [mbu.edu](http://mbu.edu).

### *Non-Emergency Administrative Numbers*

Watertown Regional Medical Center:  
920-261-4210

Watertown Police Department:  
920-261-6660

State Patrol:  
608-846-8500

Jefferson County Sheriff:  
920-674-7310

Dodge County Sheriff:  
920-386-3726

Dane County Sheriff:  
608-255-2345